



Sevenoaks
DISTRICT COUNCIL

Despatched: 11.06.12

SERVICES SELECT COMMITTEE

19 June 2012 at 7.00 pm

Conference Room - Council Office

AGENDA

Membership:

Chairman: Cllr. Davison Vice-Chairman: Cllr. Brown

Cllrs. Abraham, Mrs. Ayres, Ball, Edwards-Winsor, Mrs. George, Hogarth, Horwood, Mrs. Parkin, Pett, Piper, Raikes, Scholey, Towell, Ayres, Mrs. Dibsdall, Fittock and Neal

	<u>Pages</u>	<u>Contact</u>
Apologies for Absence.		
1. Minutes	(Pages 1 - 10)	
2. Declarations of interest.		
3. Formal Response from the Cabinet following matters referred by the Committee and/or requests from the Performance and Governance Committee (please refer to the minutes as indicated):	(Pages 11 - 12)	
(a) Performance Monitoring (<i>Referral from Performance and Governance Committee – 13 March 2012</i>)(See Item 12)		
4. Actions from the Previous Meeting (if any)		
5. Future Business, the Work Plan 2011/12 (attached) and the Forward Plan.	(Pages 13 - 16)	

Members will develop a schedule of work over the year to reflect the terms of reference of the Committee focussing on the Council's priorities for policy development. This includes opportunities to invite other organisations who provide services in the District to provide information to the Committee and discuss issues of importance to the Community.

6. **Reconstitution of Informal groups**
 - a) Members' IT Working Group (Pages 17 - 18)
 - b) Members' Under Occupation of Social Housing Working Group (Pages 19 - 20)
 - c) Members' Universal Credits Working Group (Pages 21 - 22)

7. **Under-occupation of Social Housing - final strategy and action plan** (Pages 23 - 46) Pat Smith
Tel: 01732 227355

8. **Universal Credits - Stage 5(b)** (Pages 47 - 50) Adrian Rowbotham
Tel: 01732 227153

9. **Localisation of Support for Council Tax** (Pages 51 - 60) Adrian Rowbotham
Tel: 01732 227153

10. **Sickness Absence and Human Resources Update** (Pages 61 - 76) Syreeta Gill
Tel: 01732 227403

11. **Waste And Recycling - DCLG Weekly Collection Support Scheme And Health And Safety Executive Audit Of Waste And Recycling Services** (Pages 77 - 106) Richard Wilson
Tel: 01732 227262

EXEMPT ITEMS

(At the time of preparing this agenda, there were no exempt items. During any such items which may arise, the meeting is likely NOT to be open to the public.)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Director or Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)